

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

November 15, 1974

**For the confidential information
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes of
THE TRUSTEES
15 November 1974

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COMMUNITY SERVICES,
BROADCAST SERVICES,
AND ARTS AND SCIENCES
DIVISION OF BASIC RESEARCH

The Trustees of The University of

Wyoming spent the morning of

15 November 1974, commencing at

9:00 a.m., visiting with members of the Community Services and Broadcast

Services areas of University Extension. From 1:00 p.m. until 2:00 p.m.

the Trustees were conducted on a tour of the Arts and Sciences Division

of Basic Research shops in the Physical Sciences Building. Reports of

these visits and the tour are attached hereto and made a part of these minutes.

At 2:00 p.m. President Pence called a regular meeting of the Trustees to order in the Board Room of the Old Main Building.

ROLL CALL

The following Trustees answered roll call:

Bunning, Hickey, Hines, Hollon, McBride,

Pence, Quealy, Joseph Sullivan, Thorpe, True, Wilson, and ex officio

members Carlson and John Sullivan. Mr. Brodrick was recorded absent,

as were ex officio members Governor Hathaway and Schrader.

APPROVAL OF MINUTES

Mr. Pence called for additions or

corrections to the minutes for the

meeting of 18 October 1974. When there were none, he declared those minutes approved as circulated.

Mr. McBride seconded a motion by Mr. Hines that the meeting go into executive session. The motion carried, and Mr. Pence declared the meeting to be in executive session at 2:10 p.m.

At 3:25 p. m. the Trustees reconvened in open session with the same members present except Mr. True who is hereafter recorded as absent. Dr. Philip Emmert, Chairman of the Faculty Senate, was present representing the Faculty. Mr. Pence called for consideration of the matters of business included in the President's Report and the following actions were taken:

APPOINTMENTS

Mr. McBride moved approval of the appointment of E. Gerald Meyer as Vice President for Research, effective immediately, as recommended by President Carlson. The motion was seconded by Mr. Wilson, and it carried with one negative vote being cast by Joseph Sullivan. Mr. Quealy abstained from voting on the basis that he considered the recommendation to be premature. It was understood that Dr. Meyer would continue to serve as Dean of the College of Arts and Sciences until an acting dean could be named to succeed him on a temporary basis while a search is made for someone to fill the position of dean on a permanent basis.

Mr. Bunning moved approval of the appointment of David B. Mischke as University Extension Agent--Hot Springs County, for the 1974-75 fiscal year, effective 18 November 1974, as recommended by President Carlson. "The motion was seconded by Mr. McBride, and carried!"

Corrected
12/13/74

CHANGE IN ASSIGNMENT

Mr. McBride moved approval of the reassignment of Barbara Schoenthaler from her present position as University Extension Agent--

Crook County to University Extension Agent--Fremont County, effective 15 November 1974, as recommended by President Carlson. The motion was seconded by Dr. Thorpe, and it carried.

CHANGE IN DESIGNATION

Mrs. Hickey moved approval of the recommendation that the basis for the appointment of Robert Scalley, Assistant Professor of Clinical Pharmacy, be changed from an academic to a fiscal year, effective 1 September 1974. The motion was seconded by Mr. Wilson, and it carried. President Carlson pointed out that the change in designation for Dr. Scalley was made possible by an agreement between the University and the Ivinson Memorial Hospital which will be beneficial to the University's instructional program in clinical pharmacy and to the medical, pharmaceutical and nursing staff at the Hospital. It was understood that the difference between Dr. Scalley's academic year salary and his fiscal year salary would be paid by the Ivinson Memorial Hospital, and further, that should this agreement be terminated by either the University or the Hospital, the position presently held by Dr. Scalley would revert to its original academic status.

RESIGNATIONS

It was moved by Mr. Sullivan, seconded by Mr. Hollon, and carried that the following resignations be accepted, to be effective on the dates indicated.

1. Alexandra H. Karriker, Assistant Professor of Russian and German, effective at the close of the 1974-75 academic year.
2. Robert D. Kerr, Temporary Instructor in Civil Engineering and Research Engineer in the Water Resources Research Institute, effective

21 October 1974. Mr. Kerr will continue to be employed on a part-time basis by the Water Resources Research Institute.

STANTON SCHOOL LEASE

President Carlson recommended that the appropriate official of the University be authorized to execute a lease between The University of Wyoming and the Board of Education of Albany County School District No. 1 whereby the Stanton School building might be utilized for University School classes under the following conditions:

1. terms shall be from 10 December 1974 until 1 June 1975;
2. there will be no rental charge;
3. the University assumes all custodial expenses, supplies fire insurance, utilities, and other costs of whatsoever nature, holding the School District free and harmless from any costs or expenses in connection with said property.

Mr. Hines moved that the lease be approved under the conditions cited and that the President of the Trustees be authorized to execute the lease. The motion was seconded by Mr. Hollon, and it carried.

AUDIT REPORT

Mr. Quealy moved that the audit report for the fiscal period ending 30 June 1974 be accepted as submitted by McGladrey, Hansen, Dunn and Company in accordance with the 15 January 1974 bond resolution. The motion was seconded by Joseph Sullivan, and it carried.

PHYSICAL PLANT AND
EQUIPMENT COMMITTEE

Mr. Hines, Chairman of the Physical Plant and Equipment Committee, stated that work was continuing on architectural agreements.

W. R. COE TRUST FUND
COMMITTEE

Mr. McBride, Chairman of the

W. R. Coe Trust Fund Committee,

reported that because Standard and Poor has discontinued their investment counseling service the Committee has determined that it will do without the services of an investment counseling service for the present time.

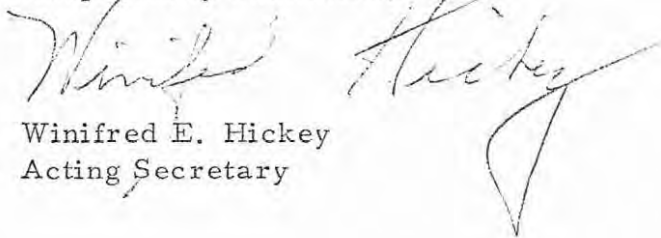
ADJOURNMENT

President Carlson reminded the Trustees that

the Department of Music has scheduled a

concert in the Fine Arts Concert Hall on Thursday evening, 12 December 1974, which is the evening immediately preceding the next regular meeting of the Trustees scheduled for 13-14 December 1974. There being no other business to come before the Trustees, upon a motion duly made by Mrs. Hickey, seconded by Dr. Thorpe, and carried, Mr. Pence declared the meeting to be adjourned at 3:50 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Winifred E. Hickey". The signature is written in dark ink and is positioned to the right of the typed name.

Winifred E. Hickey
Acting Secretary

TOUR OF ARTS AND SCIENCES
DIVISION OF BASIC RESEARCH SHOPS
15 November 1974

The Trustees visited the Division of Basic Research Electronic, Glass and Machine shops on 15 November 1974, at 1:00 p.m. A variety of projects were in progress for various campus departments involved in teaching and applied research, with major emphasis on energy and satellite projects.

Major design and fabrication projects observed included the data acquisition and processing electronics associated with a large array cosmic ray spectrometer, and the electronics associated with measuring the radio emissions induced by cosmic ray showers.

Scientific glass blowing included a vacuum dewar, distillation apparatus, and vacuum lines for chemistry laboratories. This equipment is used in energy and related research projects.

Satellite projects were the Preliminary Aerosol Monitoring (P.A.M.), scheduled for launch in January 1975, and the Apollo Soyuz Test Program (A.S.T.P.), scheduled for launch in June 1975.

Other projects observed included a laser spectograph to be used for research in the Chemistry department, dust particle and ozone counters for use by the Physics department in their continuing global monitoring program, infra red detector dewars for research and teaching in the Physics department, and rock core samples for Geo-thermal studies in the Geology department.

The visit concluded at 2:00 p.m.

PRESENTATIONS BY COMMUNITY SERVICES AND BROADCAST SERVICES
15 November 1974

The presentation on Community Services commenced at 9:00 a.m. in the Board Room, Old Main, on 15 November 1974. In addition to Trustees Bunning, Hickey, Hines, Hollon, McBride, Pence, Quealy, Sullivan, Thorpe, True, Wilson, and ex officio members Carlson and Sullivan, those in attendance included Philip Emmert III, Chairman of Faculty Senate, Robert Frary, Associate Director of University Extension, Robert Fletcher, State Extension Leader for Community Services, William White, Coordinator of Business and Industry Extension, Harley McKinney, Coordinator for Community Development, and Garnet Premer, Area Community Resource Development Agent, Big Horn Basin.

President Carlson opened the meeting with the introduction of Robert Frary. Mr. Frary supplied background information on the representatives from Community Services, after which he discussed steps of development of community concerns leading up to the need for a type of specialized service agency designed to "zero in on the community." William White was then introduced to the group, and he discussed community development as viewed by Extension. Due to the necessity to meet various needs of the community, methods initiated included working with citizens on a face to face basis, helping them to understand and thus solve problems. Mr. White explained the advantage of educational services, as they are less expensive and enable contact with more people. Realizing a need to pool talents and resources for special studies and research began the University's involvement.

Star Valley's agricultural industry, and most significantly the dairy business, was discussed since the University has been involved to aid in solving the Valley's economic troubles. As there was no official backing to Extension's beliefs of the importance of the dairy business in Star Valley, an economic study was made which confirmed that dairy accounts for one third of the total economy in the Valley. Mr. White emphasized the importance of the study, as it enabled all persons involved, including Extension personnel, to work with more confidence knowing the future of their work. It also helped farmers to realize the importance of combining efforts for the benefit of everyone. In addition, because the study proved the dairy business to be such an important factor in the economy, financial

institutions were willing to become more involved with the farmers by improving their borrowing capacity, for example.

Robert Fletcher was introduced by Mr. Frary to discuss how Community Services operates. Dr. Fletcher talked of the importance of who determines programs, and explained that Community Services works on a request basis, as group decisions are required for community action. Outside resource people can only provide assistance if and when their services are requested. Community Services programs are educational and not promotional in nature. Their role is to help people to better understand issues by presenting facts which enable them to make their own decisions.

Garnet Premer was introduced to the group and spoke of the need for Community Services. Miss Premer indicated a difficulty in determining areas to study. Individuals are interested in getting facts, but resources are not usually easily obtained. This causes individuals to become discouraged and places a burden upon formal decision makers. Miss Premer's initial step into the Big Horn Basin Project will be to gather data and learn the primary needs of the Basin's community. Community Services would then be in a position to provide these people with educational materials, giving them facts with which to work so good decisions may be made.

Harley McKinney was next to discuss how Community Services provides responses for requests for information. Mr. McKinney commented on the difficulty of filling the communities' needs because of the large volume of information requested. Different kinds of informational delivery have been explored so that more people can get more information. Community Services is responsible for being certain the community is getting the information they want and in the way they want it. Workshops and seminars have been set up throughout the state, and the communities have shown their continued desire for Community Services programs, such as Women and the Law, and other informational services. Mr. McKinney feels the programs are desired because they are unbiased; there's a difference, he notes, between legal advice and good legal information. Community Services is currently developing legal education programs for youth.

The long range future of Community Services depends upon how well the needs of Wyoming people are met and also upon the philosophy of the University as to whether or not this is the type of program the University should

be undertaking. The long range success of community programs depends upon maintaining balance. Dr. Fletcher concluded the presentation on Community Services by stressing the importance of the need for balanced programs which includes balance between short range public affairs programs for immediate delivery and the long range community impact programs to anticipate future needs of Wyoming communities. To accomplish this balance in programming, Community Services must maintain a balance in staffing and funding.

John McMullen arrived at the Board Room at 10:45 to guide the Trustees to the television studio in the Science Center. In addition to the Trustees, those in attendance for this joint production of Theatrical Backgrounds by Broadcast Services and the Department of Communication and Theatre included James Welke, Department Head of Communication and Theatre, Elwin Reynolds, Director of Theatre, and Gladys Crane, Associate Professor, Department of Communication and Theatre.

Mr. McMullen opened the presentation with background information concerning Broadcast Services. The office was set up in 1968 to combine and coordinate radio and television activities both on and off campus. Broadcast Services is utilized by many departments on campus, 33 of which were recorded for the 1973-74 academic year. Broadcast Services may be credited with the making and distribution of 614 video tape dubs throughout the state. The subject of the presentation, Theatrical Backgrounds, has been ordered in its entirety by two community colleges, Wyoming State Library for general distribution, and five high schools and school systems. The enrollment in broadcasting courses on campus has been increasing rapidly.

Mr. McMullen proceeded to introduce Elwin Reynolds and Gladys Crane. Dr. Reynolds spoke briefly about instruction in theatre and how the Department is striving for cooperation between producing groups on campus and television. He feels the exposure of the series is valuable for acting students. Dr. Crane followed with a discussion of the importance for students to have the opportunity to view their acting on video tapes. This enables students to have a better understanding of their abilities as they can see both their weaknesses and strengths. The audience then viewed a portion of the video tape, Theatrical Backgrounds, which included a scene from Misanthrope by Moliere. The presentation concluded at 11:55 a.m.